

Title VI Program Area Review Questionnaire

Program area: Rhode Island Statewide Planning Program (RISPP)	Title VI Liaison: Michael C. Moan Statewide Planning
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1. How does RISPP consult with Title VI and Environmental Justice (EJ) populations¹ regarding its decision-making activities (e.g., overall work plans, long-range transportation plans, public participation plans)?

The Statewide Planning Program has created a mailing list of Social Advocacy Groups. This list contains 50 groups that include PARI Independent Living Services, an organization working with people with disabilities to help them achieve a more independent lifestyle, Hispanic Social Services Association of Rhode Island and the Urban League of Rhode Island. This list is updated annually and is used for public hearing notices. In addition, an e-mail list has been developed for the purposes of cross-posting notices. This list, containing 33 social advocacy groups, is sent notices for public hearings and asks them to post them to their own websites in an effort to reach larger Title VI and Environmental Justice populations. These lists were used for the update of the TIP and Long Range Transportation Plan in 2012. They were last updated in October of 2012. They are maintained by Statewide Planning Administrative staff.

In addition, the RISPP was awarded a \$1.9 million Sustainable Communities Planning Grant from the US Department of Housing and Urban Development. This grant is being used to fund RhodeMap RI, a coordinated and forward-looking effort by the state to make Rhode Island a better place to live and work by mobilizing state and community assets in a whole new way. Through RhodeMap RI, the State is seeking ways to strengthen the economy, meet current and future housing needs, and plan for future growth through the development of an integrated plan that will also include strategies for transportation, land use and environmental protection.

¹ As used in this questionnaire, the phrase “Title VI and Environmental Justice (EJ) populations” refers to persons belonging to any of the following groups:

- **Black** - a person having origins in any of the black racial groups of Africa.
- **Hispanic** - a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
- **Asian** - a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent.
- **American Indian and Alaskan Native** - a person having origins in any of the original people of North America and who maintains cultural identification through tribal affiliation or community recognition.
- **Native Hawaiian or Other Pacific Islander** - a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- **Low-Income** - a person whose household income (or in the case of a community or group, whose median household income) is at or below the U.S. Department of Health and Human Services poverty guidelines.

Underlying this effort is a commitment to social equity and community engagement. Through dozens of public forums that have taken place and that will continue to take place over the coming year, all Rhode Islanders will have a chance to contribute to the effort by talking about how they are able succeed in their community, what challenges they face every day, and their vision for the future of the State. Recognizing that RhodeMap RI will affect all Rhode Islanders, it is essential that all Rhode Islanders be heard and included in the process. Inequalities are a part of all of the RhodeMap RI focus areas, from racial differences in unemployment to a scarcity of affordable housing in some parts of the state. To ensure that a commitment to equity remains a focus of this effort, a Social Equity Advisory Committee (SEAC) has been created. The SEAC includes people from a diversity of organizations and communities. The SEAC meets regularly to advise RhodeMap RI on two major topics – designing an inclusive, diverse process and reviewing the development of all goals, strategies and policies to ensure that the impact of RhodeMap RI widens opportunities for all and reduces disparities. More information on RhodeMap RI is available at <http://rhodemapri.org/>. A listing of the various SEAC committee member affiliations, the meeting agendas, and a listing of meeting dates with locations can be found in Attachment A.

It is anticipated that the strategies as well as community contacts used as a part of the RhodeMap RI project that are successful in reaching previously underserved populations like Title VI and Environmental Justice populations, will be integrated into all aspects of the RISPP planning and outreach efforts, including transportation planning and the update of the Public Participation Plan. In addition, the Statewide Planning monthly electronic newsletter will be offered to all the SEAC committee members.

2. How does RISPP provide an opportunity for public comment on its decision-making activities?

The RISPP serves as staff to Rhode Island’s single, statewide Metropolitan Organization, the State Planning Council. The monthly meetings of the State Planning Council are open to the public and include an opportunity at the beginning of the meeting for the public to comment on any agenda items. In addition, the State Planning Council has three (3) permanent advisory committees, one of which is the Transportation Advisory Committee (TAC). The purpose of the TAC is to advise the State Planning Council on transportation planning issues and to encourage public involvement in the process.

The TAC, whose membership includes local officials, state agencies, organizations representing a variety of transportation interests, citizens from different areas of the State, and the Narragansett Indian Tribe, reviews and provides input into the transportation planning documents that are the responsibility of the State Planning Council, including the Long Range Transportation Plan (LRTP), the Transportation Improvement Program (TIP), and the Unified Planning Work Program (UPWP). The TAC also provides an opportunity for public comment on agenda items in the beginning of each monthly meeting and an opportunity for general public comment at the end of each meeting.

3. How does RISPP publicize its overall work plans, long-range transportation plans, and public participation plans?

The adoption of the Unified Planning Work Program, Long Range Transportation Plan, Public Participation Plan, and all other transportation planning documents take place at a public meeting which is noticed not only through the Division of Planning website, but through the Secretary of State's Public Information and Open Meetings portal. These meetings are all subject to notice requirement of Rhode Island General Law 42-4-6, Open Meetings.

Once adopted, all transportation documents are posted on the Division of Planning's website, <http://www.planning.ri.gov/>. The Statewide Planning Program also creates and distributes an electronic newsletter, which is distributed to over 400 recipients on a monthly basis. This newsletter always contains announcement of opportunities for public involvement and the announcement of new publications. In the future, the electronic newsletter will be sent to public libraries for posting on their public bulletin boards.

4. How does RISPP determine when to hold public meetings?

TAC meetings are scheduled every month. The initial meeting schedule for an entire calendar year is set the previous year in a public meeting. The advance meeting schedule is available on the Division of Planning website. TAC meetings are held at 6:30 p.m. in downtown Providence in an accessible location, with free parking and transit access. On occasion, the TAC meetings are moved around the State, but the locations always have convenient parking and transit access.

In addition, as the RISPP works on specific projects, like the LRTP and the TIP, additional public meetings are held. These public information sessions are moved around the State, with scheduled times in the morning and evening to ensure maximum public participation. For public hearings, when the adoption of a transportation document is under consideration, daytime and evening public hearings are always held.

The public notice requirements used for public hearings are articulated in the State Planning Council Rules of Procedure (<http://www.planning.state.ri.us/documents/council/sprules.pdf>). These rules are consistent with the Rhode Island Open Meeting Law and 23 USC Highways Section 134 Metropolitan Planning, subsection (5) Participation by Interested Parties, when developing the TIP and Long Range Plan. This section states that the MPO "shall provide citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the transportation plan." This section applies when developing the TIP too and it requires methods and venues to carry out public participation.

5. How does RISPP select public meeting venues?

Public meeting venues are chosen to enable maximum public participation. All venues are publicly accessible to individuals with disabilities, offer translations services by advance request (lingual and sign language), and are on transit routes. Also, the Governor's Commission on Disabilities list of recommended accessible venues will be consulted and considered when booking future meetings.

6. How does RISPP ensure that public meeting venues are accessible to Title VI and EJ populations?

As outlined above, public venues are chosen to enable maximum public participation by all Rhode Island residents, including Title VI and Environmental Justice populations.

7. How does RISPP publicize meeting notices and public information so as to solicit input from Title VI and EJ populations?

RISPP publishes all meeting notices and public information related to transportation planning on the Division of Planning website. The website includes a built in translator as well as an offer of additional translation and interpretation services upon request directly on the home page. There is also a separate page dedicated to public involvement. This page, <http://www.planning.state.ri.us/statewideplanning/transportation/public.php>, offers a public participation overview in both English and Spanish and includes the process by which to secure translation or interpretive services in English and Spanish.

In addition to using the Division of Planning website, public notice is also provided in the Providence Journal, a statewide printed newspaper, and on a popular Spanish radio station.

8. What demographic data does RISPP collect regarding Title VI and EJ populations?

Statewide Planning does not regularly collect statistical data on public meeting participants. However, the Statewide Planning Program houses the State Data Center, which provides a variety of demographic data to not only the MPO but to other State Agencies, local governments, media outlets and other interested citizens.

The State Data Center regularly publishes Census Data Bulletins, which are posted on the Division of Planning website and distributed as a part of the Division's electronic newsletter. The most recent Census Data Bulletins that address Title VI and Environmental Justice populations include: Latinos in Rhode Island, Language Spoken at Home, and Diversity, Disparities and Social Equity. These bulletins are available at <http://www.planning.state.ri.us/geodeminfo/data/bulletin.php>. Hawaiian or Other Pacific Islander) and low income areas (tracts where the average household income was below poverty level).

9. How and when does RISPP collect demographic data regarding Title VI and EJ populations?

As outlined above, the RISPP is regularly collecting and analyzing demographic data regarding Title VI and Environmental Justice populations. As part of the RhodeMap RI project outlined previously, the Program was able to complete An Equity Profile of Rhode Island. This publication, which is available at http://rhodemap.wpengine.com/wp-content/uploads/2013/08/Rhode_Island_31May_FINAL.pdf, outlines how communities of color are driving the State's population growth and are essential to the region's economic success now and into the future. It provides an equity analysis of the State that will help the State plan for a more integrated and sustainable region.

10. How does RISPP use demographic data in its decision-making activities?

The State of Rhode Island is committed to environmental justice and the equitable distribution of transportation projects. To support this goal, the criteria that were used as a part of the development of the FY 13-16 TIP utilized demographic data to ensure that projects that provided specific benefits to Title VI and EJ populations were awarded extra points. Conversely, those projects that had disproportionate negative impacts on Title VI and EJ populations were penalized. Examples of specific criteria include:

- Mobility provided to transit users and people not using personal motor vehicles - This criterion relates to transportation service for people who are getting around without the use of a personal motor vehicle (i.e., using transit, bicycling, or walking). Examples include transit service in areas with a low rate of auto ownership.
- Benefit to economically disadvantaged populations – To receive points for these criteria, a project must demonstrate not only that low-income individuals reside or work in the project area, but also that they will benefit from the proposed improvements. Other benefits may also be considered, such as neighborhood improvement in a low-income area.
- Consistency with environmental justice for minority and low-income populations - Federal Executive Order 12898 requires federal agencies whose programs affect human health or the environment to identify and avoid "disproportionately high and adverse" effects on minority and low-income populations. Existing conditions and impacts should be taken into account. In transportation programs, an example would be new highway construction disrupting low-income neighborhoods or reconstruction of an existing facility that has negative impacts. Thought should also be given to less obvious effects, such as support of industrial or commercial projects that draw jobs out of inner-city areas, or disproportionate subsidy of suburban transit service. Projects can receive negative points for adverse impacts.

In developing the Long Range Transportation Plan, the key document setting the direction for state transportation policy and action, an analysis of burdens and benefits of the State's transportation system on environmental justice populations was performed.

To determine the burdens on the environmental justice populations, a location quotient was developed. A location quotient greater than 1 indicated a greater proportion of environmental justice populations in the specific study area, and a disproportionate adverse impact. A more

detailed look at the location quotient and the specific analysis conducted regarding air quality is available in the LRTP at <http://www.planning.state.ri.us/documents/trans/LRTP%202035%20-%20Final.pdf>.

To determine the benefits to the environmental justice populations, the same location quotient was applied; however a location quotient of greater than 1 indicated a greater benefit to environmental justice populations in the specific study area, a disproportionate positive impact. A more detailed look at the location quotient and the specific analysis conducted regarding access to transit is available in the LRTP at <http://www.planning.state.ri.us/documents/trans/LRTP%202035%20-%20Final.pdf>.

11. How does RISPP identify the social, economic and environmental effects and impacts of its decisions?

The environmental justice analysis conducted as a part of the LRTP analyzed the current conditions of the State's transportation system using the State's current demographics. The results of this analysis can be used to make specific policy decisions that guide how and which projects are implemented. As an example, the criteria of the TIP attempt to address the disproportionate negative impacts of the transportation system on EJ populations.

To take that analysis a step further, an EJ analysis was conducted as part of the preparation of the TIP itself, examining the social, economic and environmental effects that the implementation of specific projects would have on EJ populations. Generally, the main focus of the FY 13-16 TIP is the rehabilitation and maintenance of existing transportation infrastructure. Only 3 percent of the TIP's funding is directed to system expansion and those projects are entirely bus transit and bicycle/pedestrian in nature. It can be argued that the rehabilitation of existing transportation infrastructure provides an overwhelming positive impact on a neighborhood in that it improves safety, increases mobility and may provide construction workforce opportunities for local residents. There are no construction projects in this TIP that propose to displace any minority or economically disadvantaged residents or businesses.

Even as those generalizations were made about the projects in the TIP, it was still important to perform a quantitative analysis of the projects that were programmed for minority and low income areas. Projects in the Highway, Pavement Management, Bicycle/Pedestrian, Enhancement, and Traffic Safety Programs, as well as Major Projects with Multi Year Funding were all examined to identify those proposed in minority areas (including four ethnic groups: Black, Hispanic, Asian, American Indian) and in low income areas (tracts where the average household income was below poverty level). Project costs within the identified minority and low income areas were also accounted for in the analysis in relation to the total funding allocation per TIP program. In nearly all cases, the percentage of transportation improvement projects in the minority and low-income census tracts far exceeds the percentage of the target population as it compares to the total state population, showing that the implementation of the projects in the FY 13-16 TIP is extremely equitable and beneficial to Rhode Island's disadvantaged citizens. A more detailed look at this

analysis is available in the TIP document at <http://www.planning.state.ri.us/documents/tip/tipfinal13.pdf>.

12. How does RISPP coordinate with the Rhode Island Minority Business Enterprise Compliance Office to provide contracting opportunities to Disadvantaged Business Enterprises?

In the expenditure of all metropolitan planning funding through contractual relationships, the RISPP follow Rhode Island General Law 37-14.1, Minority Business Enterprise. This law requires that ten percent (10%) of the total dollar value of work performed on any project be performed by a Minority Business Enterprise. Participation must be demonstrated at the time of bidding. If no MBE participation and/or subcontractor opportunities exist, there is a State waiver process. More information on the State's MBE program can be found at A listing MBE firms is available at www.mbe.ri.gov.

13. How often does RISPP update its Title VI/Nondiscrimination Assurance?

Once a year with the approval of our Consolidated Planning Grant with FHWA.

Please attach a copy of the most recent Title VI/Nondiscrimination Assurance

Please see Attachment B

The Annual Certification and Assurances have been signed upon acceptance by FHWA and FTA of our application for the Consolidated Planning Grant. The Certification and Assurances are signed by the Chief of Statewide Planning using the FTA assigned PIN with authority as Official and Attorney. It has been done electronically on the Transportation Electronic Award and Management or TEAM Web. We also do annual certifications as part of the adoption by the State Planning Council of the UPWP. It specifically references Title VI, ADA, and EEO. In the future, this will be done using a FHWA Certifications and Assurances document once it is approved and released to recipients. It will be incorporated into all Statewide Planning contracting and agreements.

14. How does RISPP notify the Rhode Island Department of Transportation that it has updated its Title VI/Nondiscrimination Assurance?

Notification is done through the Title VI Report and the annual review.

15. How often does RISPP update its Title VI/Nondiscrimination Policy?

Annually as we prepare this Title VI report.

16. How does RISPP notify beneficiaries and participants of Title VI/Nondiscrimination protections?

The Title VI policy of the Federal Government and of the State is included on the Division of Planning website in English and Spanish (<http://www.planning.state.ri.us/statewideplanning/transportation/public.php>). In addition, the Title VI policy is included in all transportation planning documents, including the LRTP and TIP. Any contract executed with a subrecipient of metropolitan planning funds or other federal funds distributed through the RISPP (for example, Safe Routes to School non-infrastructure funds), either includes the Title VI policy or a separate Title VI assurance which the subrecipient must execute.

17. Does RISPP administer any federal transportation programs through which it distributes funds to subrecipients? YES NO

Please attach a listing of funds and/or programs and a listing of recipients, i.e.: cities, counties, and other government or private entities. Please see Attachment C

a) Have you received a Title VI/Nondiscrimination Assurance from each subrecipient? YES NO

b) What is the process for obtaining the Title VI/Nondiscrimination Assurance from subrecipients?

Any contract executed with a subrecipient of metropolitan planning funds or other federal funds distributed through the RISPP (for example, Safe Routes to School non-infrastructure funds), either includes the Title VI policy or a separate Title VI assurance which the subrecipient must execute. Copies of contract language and the Title VI assurance are available on request.

18. What was the date of the most recent planning certification review of RISPP?

The program was last recertified by the USDOT in February 2010.

19. Has RISPP been the recipient of any Title VI/Nondiscrimination complaints or lawsuits during fiscal year 2013?

YES NO

Please see Attachment D

20. Briefly describe the activities and accomplishments of the Social Equity Advisory Committee during fiscal year 2013.

The Social Equity Advisory Committee (SEAC) was established in Fall 2012 through an application process. Outreach was conducted promoting the committee throughout the state to communities of color, low-income communities, and other communities under represented in traditional planning processes such as the homeless, disabled, immigrants, seniors,

youth and others. The committee is comprised of (there is no listing of members on the Web site) members, made up of community residents and organizations working to improve social equity outcomes throughout the state.

The composition of committee is demographically diverse with Latino, African-American, African, Asian, multi-racial, and Caucasian members. The committee began meeting in November 2012, and since May 2013, has been meeting monthly. In order to make attendance at the meetings as easy as possible, members are offered a stipend, on-site day care, and meals. Please see Attachment A for additional details on SEAC membership, meeting agendas, dates, and locations.

The purpose of the SEAC is to engage their communities in the RhodeMap RI process. Committee members also serve on the grant Consortium, which is the 35 member decision making body of RhodeMap RI and the topic area committees (housing, growth centers, economic development, etc.) to ensure that an integrated social equity perspective is incorporated throughout all areas of the grant.

Attachment A

**Social Equity Advisory Committee (SEAC) - RhodeMap RI
(Formerly Sustainable Communities RI)**

Membership Affiliation*
Nickerson Community Center
RI Dept. of Health
RI Economic Dev. Corp.
RiverzEdge – A Social Enterprise.
Providence Public Schools
Center for Southeast Asians
RI DOA HR Outreach & Diversity Office
English for Action
DARE (Direct Action for Rights and Equality)
RI Economic Dev. Corp.
English for Action
DARE (Direct Action for Rights and Equality)
EJ League of Rhode Island
DARE, Black PAC
Providence Community Libraries
RI Community Food Bank
YMCA of Greater Providence
DARE (Direct Action for Rights and Equality)
RI DOA HR Outreach & Diversity Office
STAND RI (Students Taking Action Now)
Pawtucket Citizens Development Corporation (CDC)

* There are a total of 29 people signed up to participate in the SEAC. Affiliation list is incomplete

Comprehensive List of Social Equity Advisory Committee-RhodeMap RI Meetings and Locations.

<u>Date</u>	<u>Location</u>
November 15, 2012	Pawtucket, RI Blackstone Valley Visitors Center
February 18, 2013	Providence, RI URI
June 6, 2013	Providence, RI SEDC-SEA
June 27, 2013	Providence, RI Nickerson Community Center
July 26, 2013	Providence, RI YMCA Youth Services
August 29, 2013	Providence, RI RIDOA One Capitol Hill
September 3, 2013	Providence, RI YMCA Youth Services
October 1, 2013	Providence, RI YMCA Youth Services
November 5, 2013	Providence, RI YMCA Youth Services

Please note: For legal considerations, the copies of the SEAC meeting agendas provided below are copied verbatim and in the exact format as posted. The font size and style were altered to fit in the allotted space.

Social Equity in Rhode Island

A Joint Discussion of the RI Sustainable Communities Regional Planning Consortium and the RI Commission for Health Advocacy and Equity

November 15, 2012 | 4-8pm | Blackstone Valley Visitor Center, Pawtucket

Part One: Welcome

Welcome & Project Overviews (Kevin Flynn and Dr. Tanya Dailey) *(15 minutes)*

Icebreaker & Introductions *(25 minutes)*

Part Two: Presentation

State of Equity in Rhode Island (Danielle Bergstrom and Amanda Navarro, PolicyLink) *(30 minutes)*

Portrait of Equity in Rhode Island – A Local Perspective *(30 minutes)*

- Presentation from DARE (Direct Action for Rights and Equality)
- Presentation from English for Action
- Presentation from Environmental Justice League of Rhode Island

(20 minute break for dinner)

Part Three: World Café Discussion

Overview of World Cafes *(5 minutes)*

The World Café invites people to participate in a creative process that promotes collaborative dialogue, sharing knowledge and creating possibilities for action around questions that matter. It is based on something we all know how to do—*engage in a good conversation*—and assumes that we already have within all of us the wisdom and creativity to effectively address our most important challenges and opportunities. The challenges we now face in our communities across Rhode Island require us to find new ways to access and harness our collective wisdom and power. The need for collaboration, insight and coordinated action has never been greater. We aim to utilize these Café Conversations as one way to bring together different organizations, efforts and individuals to create a common purpose and call forth innovative and effective action together to create a more equitable Rhode Island.

Roundtable #1: What are the values of equity? *(20 minutes)*

- What principles or values might be embodied in any equity approach?

Roundtable #2: How might an equity lens or framework inform your work? *(25 minutes)*

- Brainstorm how an equity approach might help them accomplish their goals and objectives. Where are the gaps? What resonates?

Roundtable #3: What is one step, large or small, that I can take on to advance equity? *(20 minutes)*

- Share a specific action that they individually, or organizationally, will commit to take on in the next three months to fill in equity picture and advance values identified as a group
- How might you support each other to help advance an equity strategy?

World Café Report Back (Marti, Amanda, Danielle) *(30 minutes)*

Part Four: Next Steps

All-group discussion: What do we need to move forward? *(15 minutes)*

Closing by Kevin Flynn, Dr. Dailey, and Dr. Fine *(5 minutes)*

**Sustainable Communities Regional Planning Grant
Social Equity Advisory Committee**

MEETING AGENDA

February 18, 2013

6-8pm

URI Feinstein Campus

80 Washington Street

Conference Room 242

1. Welcome and introductions
2. Updates
3. Discussion of PolicyLink Equity Profile

What are some of the most important or interesting points?

What perspectives or issues are missing? How could we capture them in our report?

What other questions does this report raise? What else do we want answers about?

What are some ways that the SEAC and its members can use the PolicyLink Profile and the report we create?

4. Brainstorm ideas for meeting everyone's communication needs

5. *Economy RI* report

6. Any news or announcements from SEAC members, Wrap-up

State of Rhode Island and Providence Plantations

Department of Administration

Division of Planning

Statewide Planning Program

(401) 222-7901

www.planning.ri.gov

HUD Sustainable Communities Regional Planning Grant

Social Equity Advisory Committee

MEETING AGENDA

June 6, 2013

6:00 p.m. - 8:00 p.m.

SEDC-SEA

270 Elmwood Avenue, Providence, RI 02907

1. Welcome & Introductions
2. Update from the Opening Work Session – *for discussion*
3. Public Comment on Agenda Items – *for discussion*
4. RhodeZMap RI – Weaving Social Equity Throughout the Process - *for discussion*
5. Regional Meetings – First Round – *for discussion*
6. Next Steps – *for discussion*
7. Other Business – *for discussion*
8. Adjourn

Posted: 8/10/12 This meeting place is accessible to individuals with disabilities. Any individual requiring a reasonable accommodation in order to participate in this meeting should contact James A. Pitassi, Jr. at 222-6395 (voice) or #711 (R.I. Relay) at least three (3) business days prior to the meeting.

State of Rhode Island and Providence Plantations
Department of Administration
Division of Planning
Statewide Planning Program
(401) 222-7901
www.planning.ri.gov
HUD Sustainable Communities Regional Planning Grant
Social Equity Advisory Committee
MEETING AGENDA
June 27, 2013
5:30 p.m. - 8:00 p.m.
Nickerson Community Center
133 Delaine Street, Providence, RI 02909

1. Start Ups
2. Public Comment on Agenda Items – *for discussion*
3. Weaving Social Equity Throughout RhodeMap RI – *for discussion*
4. What is the Role of the Social Equity Advisory Committee - *for discussion*
5. Committee Representation – *for discussion*
6. Meeting in a Box – *for discussion*
7. Next Steps and Close – *for discussion*
8. Adjourn

Posted: 8/10/12 This meeting place is accessible to individuals with disabilities. Any individual requiring a reasonable accommodation in order to participate in this meeting should contact James A. Pitassi, Jr. at 222-6395 (voice) or #711 (R.I. Relay) at least three (3) business days prior to the meeting.

**RhodeMap RI: Building a Better Rhode Island
Social Equity Advisory Committee (SEAC)**

July 26, 2013
5:30-8:00 p.m.

Location: YMCA Youth Services - 371 Pine Street, Providence [insert bus line info]

Agenda

Time	Topic	Desired Outcomes	Process	Roles
5:30-5:40	<i>Pick up dinner, informal check-ins</i>		Encourage folks to sit with someone they don't know as well	
5:40-6:00	<i>Start Ups</i>			
	<ul style="list-style-type: none"> Welcome Introductions and ice breaker 		<ul style="list-style-type: none"> Present In trios In large group, all names plus one story per trio 	Amanda Martin (no recording)
	<ul style="list-style-type: none"> Plus/Delta and next steps from previous meeting and Parking Lot Agenda and Desired Outcomes Decision Making Roles 		<ul style="list-style-type: none"> Present Check for understanding and agreement 	Amanda Martin (project plus/delta next steps, agenda DOs; no recording)
	<ul style="list-style-type: none"> Norms 		<ul style="list-style-type: none"> Review list from last meeting Check for understanding and additions 	Cynthia Silva Pa facilitator Krista Moravec-recorder (on char)
6:00-6:20	<i>Meeting in a Box-Opening Dialogues</i>			
	<ul style="list-style-type: none"> Walk through meeting purpose and agenda 	<ul style="list-style-type: none"> Shared understanding of the purpose and agenda for this round of Opening Dialogues 	<ul style="list-style-type: none"> Present with Q&A as we go 	?
6:20-6:30	<ul style="list-style-type: none"> Who will facilitate the first round? What communities/ groups will that engage? 	<ul style="list-style-type: none"> List of facilitators or co-facilitators and the communities/groups they will engage 	<ul style="list-style-type: none"> Ask for volunteers 	Cynthia Silva Pa facilitator
6:30-7:15	<ul style="list-style-type: none"> Practice facilitating segments of the agenda, using the worksheets 	<ul style="list-style-type: none"> Experience using some of the tools so we can get a sense of what it will be like to facilitate these meetings 	<ul style="list-style-type: none"> In small groups, rotate facilitation through segments of the Meeting in a Box agenda, group offers feedback 	Cynthia Silva Pa sets up activity, Cynthia and Maanav Thakore (plus others?) coach the small groups
7:15-7:30	<ul style="list-style-type: none"> Debrief 	<ul style="list-style-type: none"> Shared understanding of what worked and what was challenging so that we can make any final adjustments to the agendas or tools 	<ul style="list-style-type: none"> Dialogue 	Maanav Thakore facilitator
7:30-7:40	<ul style="list-style-type: none"> Who else should we recruit to facilitate Meetings in a Box (in addition to SEAC and Consortium members)? 	<ul style="list-style-type: none"> List of possible additional facilitators 	<ul style="list-style-type: none"> Brainstorm Check for understanding and agreement 	Maanav Thakore facilitator
7:40-8:00	<i>Next Steps and Close</i>			
	<ul style="list-style-type: none"> Next Steps, including public notices for future SEAC meetings 	<ul style="list-style-type: none"> Agreement on next steps, including public notices for future SEAC meetings 	<ul style="list-style-type: none"> Brainstorm Check for understanding and agreement 	Cynthia Silva Pa facilitator Krista Moravec-recorder (on laptop projected)
	<ul style="list-style-type: none"> Meeting Review 	<ul style="list-style-type: none"> Shared understanding of what worked and what could be improved about our meeting so we can apply that learning in future meetings 	<ul style="list-style-type: none"> Brainstorm pluses and deltas Clarify as needed 	
	<ul style="list-style-type: none"> Close 		<ul style="list-style-type: none"> Present 	Amanda Martin

**HUD Sustainable Communities Regional Planning Grant
Social Equity Working Group**

MEETING AGENDA

August 29, 2012
1:30pm-3:30pm

*William E. Powers Building
Reserved Dining Room – Cafeteria
One Capitol Hill, Providence, RI*

1. Welcome
2. Baseline equity report
3. Housing needs assessment
4. Social Equity Advisory Committee nomination process
5. Other organizations to reach out to

**RhodeMap RI: Building a Better Rhode Island
Social Equity Advisory Committee (SEAC)**

September 3, 2013
5:30-8:00 p.m.

Location: YMCA Youth Services - 371 Pine Street, Providence
RIPTA Routes 6, 11, 20, and 22

Agenda and Desired Outcomes

Time	Topic	Desired Outcomes
5:30-5:40	<i>Pick up dinner, informal check-ins</i>	
5:40-6:00	<i>Start Ups</i>	
	<ul style="list-style-type: none"> • Welcome • Introductions and ice breaker • Plus/Delta and next steps from previous meeting and Parking Lot • Agenda and Desired Outcomes • Decision Making • Roles • Announcements • Norms 	
6:00-6:30	<i>Information Flow and Decision Making within RhodeMap RI</i>	
	<ul style="list-style-type: none"> • Information flow and decision making diagram 	<ul style="list-style-type: none"> • Clarity around how decisions will be made about the content of the plan and the role of SEAC and other committees in decision making • Ideas about how the information and decision making structure will affect residents' and organizations' willingness to participate in RhodeMap RI
6:30-6:50	<i>Meeting in a Box</i>	
	<ul style="list-style-type: none"> • Changes since last meeting 	<ul style="list-style-type: none"> • Shared understanding of changes so that we can prepare to host/facilitate Meetings in a Box
	<ul style="list-style-type: none"> • <i>Report out on Meetings in a Box so far</i> 	<ul style="list-style-type: none"> • <i>Shared understanding of initial meetings so we can learn from experience</i>
	<ul style="list-style-type: none"> • Who will host/facilitate the first round? • What communities/ groups will that engage? 	<ul style="list-style-type: none"> • List of hosts/facilitators and groups they will facilitate

Time	Topic	Desired Outcomes
6:50-7:10	<i>Regional Meetings</i> <ul style="list-style-type: none"> • Feedback on Round 1 • Ideas for improvement 	<ul style="list-style-type: none"> • Shared understanding of how the first round went and thinking so far about how to improve for Round 2 • Additions to the initial list of organizations to engage
7:10-7:15	<i>Other Committee Work: Opportunity Mapping</i> <ul style="list-style-type: none"> • Update 	<ul style="list-style-type: none"> • Shared understanding of the process that is starting, who is representing SEAC, and coming attractions for SEAC's October meeting
7:15-7:20	<i>Other Committee Work: Growth Centers</i> <ul style="list-style-type: none"> • Update 	<ul style="list-style-type: none"> • Shared understanding of the process that is starting, who is representing SEAC, and coming attractions
7:20-7:35	<i>SEAC Training Update</i> <ul style="list-style-type: none"> • Equity and Planning Workshop Content • Customizing the Workshop • Potential Workshop Dates 	<ul style="list-style-type: none"> • Shared understanding of workshop content and how it will be customized for RI • Understanding of preferences for training dates
7:35-7:45	<i>Where did "sustainability" go?</i> <ul style="list-style-type: none"> • Project title • Project focus/topics 	<ul style="list-style-type: none"> • Shared understanding of why "sustainability" was dropped from the project title and how it remains important to the project topics and activities
7:45-8:00	<i>Next Steps and Close</i> <ul style="list-style-type: none"> • Next Steps, including public notices for future SEAC meetings 	<ul style="list-style-type: none"> • Agreement on next steps, including public notices for future SEAC meetings
	<ul style="list-style-type: none"> • Meeting Review 	<ul style="list-style-type: none"> • Shared understanding of what worked and what could be improved about our meeting so we can apply that learning in future meetings
	<ul style="list-style-type: none"> • Close 	

**RhodeMap RI: Building a Better Rhode Island
Social Equity Advisory Committee (SEAC)**

October 1, 2013

5:30-8:00 p.m.

YMCA Youth Services - 371 Pine Street, Providence (RIPTA busses #6, 11, 20, 21, 22)

<u>Agenda and Desired Outcomes</u>	<u>Topic</u>	<u>Desired Outcomes</u>
<u>Time</u> 5:30-5:40		<i>Pick up dinner, informal check-ins</i>
5:40-6:00		<i>Start Ups</i> <input type="checkbox"/> Welcome <input type="checkbox"/> Introductions and ice breaker
		<input type="checkbox"/> Plus/Delta and next steps from previous meeting and Parking Lot <input type="checkbox"/> Agenda & Desired Outcomes <input type="checkbox"/> Decision Making <input type="checkbox"/> Roles <input type="checkbox"/> Announcements <input type="checkbox"/> Norms
6:00-7:00	<i>Meeting in a Box (MIAB): Round 2</i>	<input type="checkbox"/> Shared understanding of the timeline for the next round of MIAB <input type="checkbox"/> List of questions for economic development, housing and growth centers next round of MIAB
7:00-7:15	<i>Meeting Buddy System</i>	<input type="checkbox"/> Agreement on a strategy and process for maintaining engagement of SEAC members
7:15-7:30	<i>Inviting the Public to Future SEAC Meetings</i>	<input type="checkbox"/> Agreement on next steps for people who aren't Committee members to attend SEAC meetings
7:30-7:45		<i>Announcements</i> <input type="checkbox"/> SEAC Training <input type="checkbox"/> MindMixer <input type="checkbox"/> Consortium Meeting Update <input type="checkbox"/> Opportunity Mapping
7:45-8:00	<i>Next Steps and Close</i> <input type="checkbox"/> Next Steps	<input type="checkbox"/> Agreement on next steps
	<input type="checkbox"/> Meeting Review	<input type="checkbox"/> Shared understanding of what worked and what could be improved about our meeting so we can apply that learning in future meetings
	<input type="checkbox"/> Close	

**RhodeMap RI: Building a Better Rhode Island
Social Equity Advisory Committee (SEAC)**

November 5, 2013

5:30-8:00 p.m.

Location: YMCA Youth Services - 371 Pine Street, Providence

<u>Agenda Time</u>	<u>Topic</u>	<u>Desired Outcomes</u>
5:30-5:40		<i>Pick up dinner, informal check-ins</i>
5:40-6:00	<i>Start Ups</i>	<input type="checkbox"/> Deeper connections <input type="checkbox"/> Clarity about today's meeting
6:00-7:00	<i>Housing Plan Process & Tools</i> <input type="checkbox"/> Setting up the conversation: o Next 6 months, will focus on housing, economic development, growth centers <input type="checkbox"/> Describe process of generating plan <input type="checkbox"/> Present Equity Assessment Tool (sent out with agenda) and how it relates to Sustainable Communities planning <input type="checkbox"/> Discuss role of SEAC in advising & decision making <input type="checkbox"/> Snapshot of preliminary findings & analysis <input type="checkbox"/> Q&A	<input type="checkbox"/> Shared understanding of the process and tools for assessing equity within the housing planning process <input type="checkbox"/> Shared understanding of the relationship between the regional housing plan and the fair housing assessment <input type="checkbox"/> Shared understanding of SEAC's role in advocating for housing equity

Agenda Time

Topic

Desired Outcomes

7:00-7:15

Meetings in a Box Rounds 2-4

- Questions for each round
- List of resources to share

- Agreement on questions
- List of resources to include with the packet (e.g., housing, jobs info)

7:15-7:45

Announcements and Committee Report Outs

- Next Steps from previous meeting

- Understanding of latest happenings so that we can keep the work coordinated and we can pass messages back as needed to other groups

- Consortium

- Opportunity Mapping

- MIAB Round 1

- SEAC Equity Training

- Guiding Principles

- Understanding of purpose of guiding principles
- Initial brainstormed list of principles
- Volunteers to review draft

- Blog Posts

- Understanding of purpose of

**FEDERAL FISCAL YEAR 2013 FTA CERTIFICATIONS AND ASSURANCES
SIGNATURE PAGE**

(Required of all Applicants for FTA funding and all FTA Grantees with an active Capital or Formula Project)

AFFIRMATION OF APPLICANT

Name of Applicant: RHODE ISLAND Statewide Planning Program

Name and Relationship of Authorized Representative: Jared L Rhodes

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these Certifications and Assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its authorized representative makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2013, irrespective of whether the individual that acted on its Applicant's behalf continues to represent the Applicant.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply, as provided, to each Project for which the Applicant seeks now, or may later seek FTA funding during Federal Fiscal Year 2013.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature: Jared L Rhodes Date: 10/28/2013

Name: Jared L Rhodes
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): RHODE ISLAND Statewide Planning Program

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature: Jared L Rhodes Date:10/28/2013

Name: Jared L Rhodes
Attorney for Applicant

Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

Attachment C

FHWA Funded Projects Planning Challenge Grants

In 2012, a total of \$1,006,070 was awarded to 15 grants recipients. Selected from 33 proposals requesting over \$2.3 million, the 15 projects that received funding come from a variety of project sponsors and propose innovative solutions to address land use and transportation issues faced by Rhode Island communities.

Recipient	Amount
Town of Smithfield	\$32,500
Town of Exeter	\$50,000
Town of Johnston	\$53,800
Town of Tiverton	\$46,770
Town of Warren	\$30,000
City of Newport	\$58,000
City of Warwick	\$100,000
City of Woonsocket	\$100,000
City of Pawtucket	\$100,000
City of Providence	\$36,000
The Providence Plan	\$43,000
Grow Smart Rhode Island	\$100,000
Olneyville Housing Corporation	\$50,000
The University of Rhode Island	\$100,000
The RI Department of Environmental Management	\$100,000

Safe Routes to School: SRTS Round 2 Projects Awarded in 2010

In October of 2010, the Rhode Island Safe Routes to School Program awarded approximately \$2 million to encourage and enable more children to safely walk and bike to 16 elementary and middle schools in 10 municipalities. The projects slated for implementation include infrastructure and non-infrastructure projects. The infrastructure projects will improve the ability of students to safely walk and bicycle to school through sidewalk and crosswalk repair and construction. The non-infrastructure programs include safety curriculum, activities organized to encourage walking and biking, and increased law enforcement.

Barrington Middle School & Primrose Hill Elementary School	\$268,000
Western Hills Middle School/City of Cranston	\$139,685
Kent Heights Elementary School & Myron J. Francis Elementary School, City of East Providence	\$141,000
Melrose & Lawn Avenue Schools, Town of	\$203,750

Jamestown	
Narragansett Pier Middle School, City of Newport	\$304,424
Vincent J. Gallagher Middle School & Anna McCabe Elementary School, Town of Smithfield	108,560
Hugh Cole Elementary & Kickemuit Middle Schools, Town of Warren	\$349,000
State Street Elementary School, Town of Westerly	\$194,225
Citizens Elementary & Pothier Elementary Schools, City of Woonsocket	\$194,225
Frank E. Thompson Middle School, City of Newport	\$238,756

Statewide Planning Consultant Contracts for Special on going planning assistance.

Vanasse Hangen Brustlin, Inc. Air quality modeling of TIP Program and Long Range Plans. Ongoing assistance RI Travel Demand Model	\$43,042
Wilber Smith & Associates, Inc. Providing consultant services for the Rhode Island Rail Plan	\$155,580

